



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOSSNER COLLEGE, RANCHI

G E L CHURCH COMPOUND, MAIN ROAD RANCHI,
834001

www.gcran.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Gossner College, Ranchi, established in 1971 is a premier educational institution not only in Jharkhand but also for the bordering States of Bengal, Odissa, Chhattisgarh and Bihar. The College has been imparting education to tribal girls and boys specially those who are coming from nearby villages. The College provides conducive environment for over all development of the students, irrespective of their Class, Caste and Community. The College is providing Quality education to the youths to face the challenges of the world. We the family of Gossner College, make our honest effort to make the student competent enough to achieve the new heights of good career and become good citizens not only of our country but of the whole world.

Vision

Gossner College was established with the vision of preparing a spiritually sound community of educated, upright and empowered citizens, especially from amongst the tribal communities, by providing quality higher education in the heartland of Jharkhand. The vision continues to be upheld and taken forward by constant efforts to groom quality human resources who will in turn contribute towards community development as well as nation building.

Mission

Our mission is to provide the vista of university education to the deserving students coming from socially, economically backward and underprivileged communities of this region, particularly the Scheduled Tribes, Scheduled Castes and other Backward Communities. Preference is given to students from these communities. However, since the college is situated in the heart of Ranchi (Jharkhand, India), students of other communities and regions may also apply.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Our College is endowed with qualified and efficient faculty members. Most of the members of the teaching faculty possess Ph.D. degree in their respective subjects. Since the recruitment is strictly on the basis of the UGC norms, the college adheres to the selection on the basis of merit. Hence at the entry level itself the candidate is in possession of the required qualification. Among the younger generation most of the faculty members have registered themselves for Ph.D. degree and are aware of improving their academic qualification by participating in national and international conferences and getting their research papers published in the Journals of repute.

The college has had the privilege of hosting campus visits by big corporate houses such as TCS, Infosys, Mahindra Finance, Concentrix, etc. Many students have bagged placement offers as a result of such events. Our students have been doing extremely well at the State Civil Services examination and are now placed at high

positions in the Government. In the Banking sector, our students have consistently performed well at the probationary officer's level in organisations like State Bank of India, Canara Bank, Bank of Baroda, Punjab National Bank, etc.

The college provides a healthy atmosphere for the co-existence of boys and girls. Events such as National Flag hoisting and unfurling also give chance for the girls and the boys to come together and put up a joint performance. The college maintains a very healthy relationship among the teaching and non teaching staff and the Principal. The Principal delegates powers to the Deans of the different faculty who subsequently share with the heads of the departments and finally the other members of the departments. At the same if any members of the teaching or non-teaching staff need access to the Principal, he or she is free to do so. As far as relationship between the teaching and staff members is concerned it is very cordial and respectful on both sides. It is during programs in the college like Christmas gathering, when they have lunch together and sing Christmas carols, good relationship can be seen in reality.

Institutional Weakness

In spite of its glaring strength, the college does have enough room for improvement. There is no doubt that there are some exemplary teachers in the institution but certain areas need effort on their part for betterment of students and in turn for institution in general. Although most of the members of the teaching faculty and remaining ones are pursuing their Ph.D. degree yet they have to put sincere effort in getting research papers published in the standard National or International journals. As far as book publications are concerned there needs to be more concerted efforts on the part of the teaching faculty members. There is no doubt that not much support is available for such works either on the campus or outside in Ranchi. There is a great need for a separate research unit to be developed in the college where the teachers can work exclusively on research. A technical backup is the need of the hour. There have been National and International conferences but they are very few in number. There is great need for such events, some departments have been very frequently organising workshops but that is not enough since the greater number of departments are not active as they should be. Delay in the process of granting their dues by the university like promotion and outstanding financial arrears also prove detrimental in the development of academics. The delay in decision making by the government and other agencies cause hindrance in communication between the university and the college. The important issue of granting concurrence to the newly appointed teaching faculty has been pending for more than ten years, as a result it creates stress on the minds of such members which somehow slows the growth. There has to be more positive approach of the government towards higher education in the state which will surely show results in the days to come. It is necessary that congenial atmosphere be created so that the full potential of the faculty members can blossom.

Institutional Opportunity

The college can boast of a host of opportunities for the students who like to pursue higher studies or improve their employability. The college has a very large number of students coming from sub-urban or rural background from middle class income group. It is not possible for most of them to go to bigger cities or higher institutions where it is financially not affordable for them. Introduction of MBA is one great opportunity that this college can create because it not only imparts education in BBA but also BCom and BA in different subjects specially Economics and English. The college being located in the heart of the city, conveyance from any direction is easy and comfortable for the girl students. The college has great opportunity of starting a course in computer application at the post graduate level i.e. M.C.A. It creates an opening for the students pursuing

graduation in Information Technology or computer science as well as for the students of science with physics and maths background. The college has already built a tradition of imparting vocational courses and as such graduation degrees in Tourism and Travel management can pave the way for students having interest in this area. Jharkhand has always been a place of tourist attraction and not much is available for tourists because there is a lack of educated and skilled guides or agencies for providing the best of site seeing and stay in comfortable and convenient hotels. Students belonging to the state are more knowledgeable and would be more comfortable taking up tourism as a profession. Since it is an age of technological advancement there is a great opportunity to have a course on computer maintenance and for Add-on courses or certificate courses on a variety of subjects, courses on capital market, jewellery design, radio jockey, French, German, Spanish and Yoga etc can open up new vistas of employment for the students.

Institutional Challenge

There are a number of challenges that the institution is contemplating on. The college being located in the heart of the city and academically doing very well is the centre of attraction for the students coming from far off places. Since the college has limited number of seats in the girls' hostel, there is great need for more such hostels. Even the boys' face this problem, especially students with limited financial background. Private accommodation causes stress and hinders education. As such there is an urgent need for a boys' hostel. Most of the graduating students cannot afford higher education, for them immediate employment becomes mandatory. The college has a full-fledged 'placement cell', been looked after by the nominated members of the faculty, yet there is need for more attention. The placement cell has to be developed so that students can be readied for employment. Training in soft skills and improving their employability is the biggest challenge the institution is facing. More career-oriented programs have to be launched. Inviting experts from different organisations for imparting tips is also a challenge. Regular workshops by human resource experts is the need of the hour. Since the students are extremely occupied with their regular classes and exams, it becomes difficult for the college authorities to do justice in this regard. Besides proper training of the candidates there is a great need for creating a network for the old students (alumni) who are placed in government or private sector and who can from time to time extend support for employability.

Although the alumni association has begun it needs more concerted effort from the college faculty and Ex-students to help it gain momentum and become more effective.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College strives to achieve the objectives for which it was established. With the guidance and cooperation of the management, faculties are motivated to perform other jobs apart from imparting knowledge. They have very cordial relationship with students and this helps in guiding the students in the proper direction.

From time to time target oriented programmes like Women's empowerment, AIDS control day, blood donation camps etc. are organised by NSS wing of the college and this also helps in their overall personality development. The teaching members of the faculty by attending seminars, workshop and orientation programmes keep enhancing their knowledge.

Teaching-learning and Evaluation

Gossner College, in order to achieve the academic excellence and sound growth of its students, especially for the weaker students, tries to make learning process very simple and interactive in the classroom. Monthly tests, paper presentations etc. create confidence among the students. They get more exposure while organising co-curricular activities.

Research, Innovations and Extension

Gossner College has an Academic Committee headed by the Principal and Dean of Arts, Science and Commerce to motivate the faculty members to go for research work, participate and present papers in Seminars, Conferences and to publish papers in reputed Journals. The college is trying its level best to develop a research oriented culture amongst the teachers and students as well. Students in the final year go for research projects, educational tours and field work trips. The college has provided the students with well equipped laboratories and relevant equipments. Many research papers of faculties have been published in Journals, some have published books and a few have received awards for their contribution in respective fields of education.

Infrastructure and Learning Resources

The College has well-built infrastructure. The Campus area is adequate with the main building having a carpet area of 58,320 Sq. ft. This is called the Science Block. This has twelve large and small rooms plus two large halls which are used as class rooms and if need be they are converted to be used as halls for certain functions. This also houses the laboratories for Physics, Chemistry, Botany, Zoology, Geology, Anthropology, Psychology, Geography, Computer application and Information technology and the very recently added, reasonably well equipped audio & video studio for the department of “Mass Communication and Video Production” in the Extension of this building. In the basement is situated the entire College Office. There is one Central library situated in the basement. There is an amphitheatre with a large stage. This serves as a place to hold various types of programmes all round the year except in the monsoon. There is one Seminar hall above the bank which is used for different activities. Potable & cold drinking water is provided for all staff and students. There are separate washrooms for girls and boys and three for staff, one large silent generator 45 KVA, a well equipped computer laboratory with 32 personal computer systems and a humble college canteen. Separate common rooms for Boys and Girls are under construction. The entire college campus is in the process of being provided with Wi-Fi Broadband connection for the benefit of the staff and students. According to need Audio-visual Aids are provided to the faculty as well as students of the departments.

The other building known as Arts and Commerce building - as the two use it on time share basis - measures 40,000 sq.ft and has 20 class rooms measuring 40 feet by 30 feet each. They also have the departmental rooms as well as staff rooms.

Student Support and Progression

Gossner College, working on its objective gives support to the students especially to those belonging to SC/ST/OBC and economically weaker sections of the society. State government Scholarship and also other Scholarships from Mahindra finance and other industrial houses have been given to the students under C S R

scheme. From time to time career counselling and ability enhancement classes for Vocational courses and others have been conducted. The NSS wing, Women's cell and Alumni association (AGOS) is helping the students towards social awareness. Most of the students go for higher education after graduating from the college and others opt for preparing for competitive civil services examinations. Campus recruitment drives are undertaken and several students are absorbed by the agencies notable amongst them being Infosys and T C S among others.

Governance, Leadership and Management

The vision is to prepare the students to change the world with the weapon of education, specially the underprivileged students. The governing body meetings, Academic council meetings, IQAC and other committees provide feedback of the activities of students and faculties.

Institutional Values and Best Practices

The College is active in maintaining pollution free campus. The students are motivated and made aware about global warming, plantation, maintaining cleanliness etc. The NSS, Women's cell and other cells are active in this direction. A number of trees have been planted and these having grown now provide shade to the students. They are also used by them to sit underneath and discuss things personal or academic. The staff and students are regularly taught to switch off tube lights, fans and tap water by way of energy conservation. The 32 CCTV cameras installed at vantage points on the campus help in maintaining watchful discipline among the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOSSNER COLLEGE, RANCHI
Address	G E L CHURCH COMPOUND, MAIN ROAD RANCHI,
City	Ranchi
State	Jharkhand
Pin	834001
Website	www.gcran.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SIDDHART HA KUMAR ECKA	0651-2331659	9431157208	-	gcrannaac@gmail.com
Associate Professor	ROYAL DANG	-	9162183101	-	sushantsurin2006@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificate GCR033.pdf
If Yes, Specify minority status	
Religious	Christianity
Linguistic	
Any Other	

Establishment Details				
Date of establishment of the college	01-11-1971			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Jharkhand	Ranchi University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	23-11-1973	View Document		
12B of UGC	23-11-1973	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	G E L CHURCH COMPOUND, MAIN ROAD RANCHI,	Urban	15.14	30480

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Intermediate	English	380	377
UG	BA,Hindi	36	Intermediate	Hindi	100	97
UG	BA,Urdu	36	Intermediate	Urdu	20	1
UG	BA,Sanskrit	36	Intermediate	Sanskrit	20	0
UG	BA,Bangla	36	Intermediate	Bengali	20	0
UG	BA,Geography	36	Intermediate	Hindi	225	207
UG	BA,Anthropology	36	Intermediate	Hindi	100	27
UG	BA,Economics	36	Intermediate	Hindi	225	189
UG	BA,History	36	Intermediate	Hindi	225	141
UG	BA,Philosophy	36	Intermediate	Hindi	30	1

UG	BA,Political Science	36	Intermediate	Hindi	225	188
UG	BA,Psychology	36	Intermediate	Hindi	50	27
UG	BA,Kurukh	36	intermediate	Kurukh	20	0
UG	BA,Santhali	36	Intermediate	Santali	20	0
UG	BA,Mundari	36	Intermediate	Mundari,English + Mundari	20	0
UG	BA,Nagpuri	36	Intermediate	Hindi	20	0
UG	BCom,Accounts	36	Intermediate	English + Hindi	1100	993
UG	BSc,Botany	36	Intermediate	English + Hindi	100	73
UG	BSc,Physics	36	Intermediate	English + Hindi	225	197
UG	BSc,Chemistry	36	Intermediate	English + Hindi	200	114
UG	BSc,Mathematics	36	Intermediate	English + Hindi	225	217
UG	BSc,Geology	36	Intermediate	English + Hindi	120	108
UG	BSc,Zoology	36	Intermediate	English + Hindi	130	129
UG	BVoc,Mass Communication And Video Production	36	Intermediate	Hindi	75	57
UG	BVoc,Biotechnology	36	Intermediate	English + Hindi	75	20
UG	BVoc,Computer Application And Information Technology	36	Intermediate	English + Hindi	250	231

UG	BVoc,Bussin ess Administ ration	36	Intermediate	English + Hindi	180	177
PG	MA,English	24	Graduation	English	50	19
PG	MA,Hindi	24	Graduation	Hindi	50	12
PG	MA,Geograp hy	24	Graduation	Hindi	50	50
PG	MA,Anthrop ology	24	Graduation	Hindi	50	0
PG	MA,Econom ics	24	Graduation	Hindi	50	13
PG	MA,History	24	Graduation	Hindi	50	12
PG	MA,Political Science	24	Graduation	Hindi	50	16
PG	MCom,Acco unts	24	Graduation	English + Hindi	200	181
PG	MSc,Botany	24	Graduation	English + Hindi	50	6
PG	MSc,Physics	24	Graduation	English + Hindi	50	5
PG	MSc,Chemis try	24	Graduation	English + Hindi	50	6
PG	MSc,Mathe matics	24	Graduation	English + Hindi	50	10
PG	MSc,Geolog y	24	Graduation	English + Hindi	50	2
PG	MSc,Zoolog y	24	Graduation	English + Hindi	50	8

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				16				70			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	2				16				70			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				38
Recruited	27	11	0	38
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	2	0	0	2
Ph.D.	2	0	0	13	2	0	10	9	0	36
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	2	0	0	10	8	0	20

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	1	0	6
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	12	11	0	23

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2280	153	0	0	2433
	Female	1084	54	0	0	1138
	Others	0	0	0	0	0
PG	Male	146	2	0	0	148
	Female	189	3	0	0	192
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	115	109	93	101
	Female	47	43	34	28
	Others	0	0	0	0
ST	Male	1063	681	694	778
	Female	763	553	467	465
	Others	0	0	0	0
OBC	Male	767	646	561	470
	Female	245	212	206	184
	Others	0	0	0	0
General	Male	638	566	670	584
	Female	273	251	317	361
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3911	3061	3042	2971

3. Extended Profile

3.1 Program

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
41	27	27	27	27
File Description			Document	
Institutional data prescribed format			View Document	

Number of programs offered year-wise for last five years?

2018-19	2017-18	2016-17	2015-16	2014-15
6	3	3	3	3

3.2 Students

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8977	7604	7354	7284	7052
File Description			Document	
Institutional data in prescribed format			View Document	

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2615	2190	2190	2190	2190
File Description			Document	
Institutional data in prescribed format			View Document	

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2513	2457	2417	2478	1827
File Description		Document		
Institutional data in prescribed format		View Document		

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
88	87	82	81	79
File Description		Document		
Institutional data in prescribed format		View Document		

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
88	88	88	88	88
File Description		Document		
Institutional data in prescribed format		View Document		

3.4 Institution

Total number of classrooms and seminar halls

Response: 50

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
162.80	81.08	90.83	3.50	11.57

Number of Computers

Response: 115

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Gossner College, Ranchi, a minority institution of Gossner Evangelical Lutheran Church is affiliated to Ranchi University. The college follows the curriculum as developed and implemented by the parent university. Following the University guidelines the college has recently embraced the Choice Based Credit System (CBCS) syllabus from the academic session 2017-2018 for all the U.G. courses. CBCS P.G. courses have commenced from the academic session 2018 – 2019. Prior to it the students were enrolled in the annual course. The college ensures an effective and timely delivery of the curriculum. The syllabus of all courses of the college is available on the official college website. Meetings at regular intervals are conducted by the respective departments for the organized and systematic delivery of the courses. Timely distribution of syllabus is done. In order to deliver the curriculum in a planned manner, lesson plan is prepared before the commencement of the classes. Teachers diligently deliver through the medium of chalk and duster as well as technical devices. The departments maintain a daily data entry register. Further, at the completion of each session and semester the faculty members are asked to submit a gist of lectures that they have delivered in their respective classes.

A convenient and viable time –table is prepared before the commencement of every academic session. The students are informed about the time-table, holidays and other important events through the notice boards and official college website. Smart boards, PPT, film screening, exhibitions are the part of regular teaching of the college. Each month the college also conducts moral class lectures.

Students are encouraged to use the college and the departmental library. The Wi-Fi in the college campus ensures e-resources and e-materials to the students. Attempts have been made to make classroom teaching interactive .Each class has class representatives and various groups such as literary group, cultural group etc are active. At the same time students are also encouraged to do their own research and prepare notes which are corrected by the teacher concerned as and when required.

The mentor-mentee program is also encouraged. Differently abled students are also taken care of and encouraged.

The college conducts tutorial classes, seminars, guest lectures, special or extra classes for the effective and timely completion of the syllabus. Regular class tests, assignments, projects, practicals, tours and field visits are conducted. Students are encouraged for group studies and collaborative periodical departmental reviews and presentations. The academic calendar facilitates better curriculum planning and implementation.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The College follows the Ranchi University academic calendar. After the implementation of the CBCS Curriculum the college has been following the semester system. The college as the part of Ranchi University focuses on the ways and means to effectively deliver aid and facilitate the process of learning.

The academic calendar begins from July each year. The preparation for the academic year in the college initiates months before, staff meetings are conducted to lay out the action plan. Departmental meetings are also conducted for the distribution of syllabus, the allotted number of lectures for the timely completion of the syllabus. Accordingly, the mid-semester examinations are conducted. The end semester examination dates are notified by Ranchi University followed by the filling of examination forms and the conduct of the same. Notification regarding the conduct and evaluation of practicals, internal assessments, dissertations, project work, and fieldwork are issued by the University.

Apart from the academics the notifications regarding the Inter - college and Intra - college youth festivals are also notified by the Ranchi University. The college also focuses on the use of technology. The college is developing smart room class teaching, conducting film screenings, seminars, inviting experts from other colleges and departments for the benefit of the students. Post-class tutorials also aid the effective curriculum delivery.

Ranchi University, Ranchi; being the parent institution issues all the advisories, guidelines and directions related to the academic calendar which the college adheres to.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 6

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in value added courses (beyond the curriculum) offered year-wise during last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gossner College, Ranchi; being an affiliated college of Ranchi University implements and follows the syllabus according to the parent university. The college aims for the all round development of the students personality. For the purpose cross cutting issues as mentioned above – Gender, Environment and Sustainability, Human Values and Professional Ethics which are prescribed in the curriculum. The above issues are not only the part of the Honours or Core Courses but even in the Subsidiary or Generic Elective courses address these issues. The CBCS Syllabus includes compulsory papers as AECC (Ability Enhancement Compulsory Courses) and SEC (Skill Enhancement Courses) also includes the above issues. In Semester II of B.A./B.Sc./B.Com the University has introduced EVS as compulsory subject while in Semester IV of B.A./B.Sc./B.Com; the University has introduced Personality Development as a compulsory subject.

Apart from the syllabus the college also puts effort to inculcate awareness and to broaden the horizon of the students. It is done through the medium of academic departments and through co-curricular, extracurricular and extension activities. These cross cutting issues are also addressed through the teachers while teaching, either as direct examples or as passing references. The academic departments address these issues through seminars, discussions, guest lectures, educational tours, field visits and different departmental events. Events as World Environment Day (June 5) and Earth day (22April) are regularly celebrated by each department of the college. Trees and plants are regularly planted by the staffs and students. Further the NSS (National Social Service) wing of the college organizes the cleanliness drive as the ‘Swatch Bharat Abhiyan’ programmes in the campus. Different student forums like NCC, NSS, Hindi Sahitya Parishad, Yoga Cell, Air Wing, cultural forum for various literary and cultural activities are affairs. Women’s Cell organizes the Women’s day celebration on 8 March every year in all the respective departments, addressing the Gender issues and organizing various quizzes, debate, essay writing and other competitive events. Through the above activities awareness programs for gender equity including the third gender are also initiated. The NSS unit of the college is actively working in the field of Environment awareness. Students are also encouraged for best practices as donation of clothes and food packet distribution in the slum areas. Relief funds for natural disaster as Kerala Flood (2018) were encouraged and supported by the students and the staffs. Anti- ragging Squad of the college works actively. The cell has appointed staffs to take care of the sensitive issues. During the admission students are made to sign the undertaking for the purpose.

The following events and programmes are undertaken addressing these issues:

Plantation Drives

Environment Day

Earth Day

Blood Donation Camp

Literacy Campaigns

Social Awareness Campaigns

Traffic Awareness Programme

Health Camps

International Women's Day

Cleanliness Drives

Ozone Day

Voters Awareness programme

Cashless Drives

International Matri-Bhasha Diwas

Hindi Diwas

Teacher's Day

Career Fest, Skill Development Programme

INTL Yoga Day

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 61.34

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
24	24	29	10	04

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 12.08	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 1084	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
E. None of the above	
D. Any 1 of the above	
C. Any 2 of the above	
B. Any 3 of the above	
Response: C. Any 2 of the above	
File Description	Document
Any additional information (Upload)	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:
1.Feedback collected, analysed and action taken and feedback available on website
2.Feedback collected, analysed and action has been taken
3.Feedback collected and analysed

4. Feedback collected

5. Feedback not collected

E. Feedback not collected

D. Feedback collected

C. Feedback collected and analysed

B. Feedback collected, analysed and action has been taken

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 69.7

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3911	3061	3042	2971	2916

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5230	4380	4380	4380	4380

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 99.9

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3000	2244	2055	2026	2102

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The teachers assess the learning level of the students, after admission and organize special programs for advanced learners and slow learners.

The regular "class tests" help the teachers to know about the strength and weak points of the students in learning the subject. After analysis of class tests, the teachers individually help the students, sometimes by motivating them and also giving special assignments according to their needs and level of learning. Remedial classes are regularly organized for weak students. Doubt clearing is given thrust by the teachers inside and outside the class also. Special class is arranged for those students who have missed some of the classes and need clarification.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 102.01

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric methods , such as experimental learning and problem solving methodologies are used for enhancing learning experience .

Different approaches are undertaken by the faculties of different subjects. The departments like Anthropology and Mass Communication arrange Village Tours to learn through real situation experience, participating and engaging with the villagers, thus knowing about them and the subject in totality.

In all the subjects Workshops, Seminars, Symposiums are organized frequently in which it is tried to ensure participation of maximum number of students.

Quiz, Group discussion, Debates and competition of different Art form are also arranged regularly to enhance the logical capabilities, inculcate exploration and learning aptitude. Through participation and organizing these activities, the students learn many life skills too. All these help in the development of different aspects of their personality.

Projects are also an integral part of many subjects, which orient the students towards research field. Assignments are also given to the students regularly which prepares them for solving newer problems and

getting better understanding of the subject.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Most of the teachers use computers, lap-tops, projectors, smart boards and phones as a mean of ICT to support and enhance the teaching methodology .

The teachers also motivate students to use different e-learning tools like NDLI(National Digital Library of India), Study materials and relevant lectures are uploaded on social platforms like You-tube or other sites.

Recently during Corona-Lockdown time, things changed dramatically and all the teachers were forced to use ICT tools .

The students also supported and very quickly and efficiently learned and switched to new format of teaching-learning-evaluating processes .

The teachers used E-mail, Whatsapp to send study material, meeting conference tools like WebEx to take Online classes, Youtube to upload video lectures , Radio Khanchi(A Radio channel of Ranchi University) to broadcast lectures, Google Forms to take examination and evaluation . Altogether, the ICT means helped the teachers to teach, guide and evaluate the students in this distressful Kovid-19 pandemic time. One more benefit of online/distance teaching is that it has less time constraints for both teachers and students.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 108.16

2.3.3.1 Number of mentors

Response: 83

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.77

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 52.59

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
44	44	45	43	43

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 17.95

2.4.3.1 Total experience of full-time teachers

Response: 1580	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</p> <p>Response:</p> <p>The class tests are taken by the teachers individually and sometimes organized by the department also. The "Middle Semester" exams are conducted by the Examination department of the college. Transparency is maintained in all the tests and exams. The students are shown and discuss their Answer-sheets of the class tests as it helps them understand their weaknesses. The examination department ensures grievance redressal of the students related to Mid. Sem. exams and evaluation processes.</p> <p>Assessment of learning process of students is also undertaken in different formats like quizzes, objective, subjective tests etc. Assignment and its evaluation is also a part of assessing and enhancing the learning capabilities of the students.</p>
--

<p>2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient</p> <p>Response:</p> <p>The College has an active Examination Board. Examination Controller, the Principal, Dean of all faculties and all departmental heads are members of this board. The board, in addition to its regular meetings, meets in urgent cases also. The grievances of the students are addressed timely, in transparent way, following all the rules and regulations of the university. For filling up exam forms respective departments take the responsibility of their students. The departments help students to go through the right process if there is any exam related issue which can only be tackled by the university. For those cases when students complain about out of syllabus/ pattern questions in the final exams respective departments look into the matter and take necessary steps. The mechanism is simple: students first approach to the teachers or head of their departments, if the issue can be resolved at that level, related steps are taken. If the issue is out of the scope of the departments, students are sent to the Examination control board (to the Exam control room). If their raised issues are still unsolved then they are sent to the Principal with an application for approval to go to the university.</p>
--

File Description	Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

College website is frequently updated with the recent activities like seminars, youth fest and other extra curriculum activity and the impact thereof is also mentioned. Also the college website displays the program outcomes in details. Results are displayed on the college notice board department-wise so that students may fully be aware of it. Teachers are informed separately by sending cross-lists department-wise; moreover these reports are also published in the local newspapers. Pass out students register themselves through the college website in Association of Gossner Old Student (AGOS) section and their success is also recorded in this manner. gallery of the website is updated with the recent activities and core & forum section provides the details.

File Description	Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

In the monthly staff meeting the outcomes are discussed and evaluated. Critical analysis is done in some important cases, issues are raised and resolved. Those departments who perform pretty well are encouraged and appreciated so that other departments may take good example out of them. For those cases where it concerns with the respective department, they have their own meetings and necessary steps are taken. Each department in college conducts class test , terminal test and sent-up examination to monitor the growth of learning among students. Teachers give them advice for improvement by showing them the answer sheets. Weak students are given opportunity to discuss with the related subject teacher more frequently.

2.6.3 Average pass percentage of Students during last five years

Response: 90.29

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2241	2272	2248	2269	1557

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2513	2457	2417	2478	1827

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 6.82

3.1.2.1 Number of teachers recognized as research guides

Response: 6

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
41	28	28	28	28

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

To facilitate the creation and transfer of knowledge the different departments of Gossner College do organise seminars, conferences and workshops. Experts of the respective fields are invited as resource persons to these events that enhance the knowledge of the students and the faculty. We have had seminars and workshops on topics like demonetisation, aspects of bureaucracy, techniques of photography, cyber security and socio-cultural aspects of Chotanagpur. The students are also encouraged to come up with their research papers in their respective departmental seminars. Field visits and tours are also undertaken to enhance the knowledge of the students. Literary programmes and quizzes are also conducted on occasions like, *Hindi Diwas* and International Mother Language Day. Gossner College had its first film festival – Cinekala – that was organized by the Department of Mass Communication and Video Production (of the college) in the year 2019. The students of the department had put up films titled ‘Is It Feminism’ (based on the abuse of the rights of women) and ‘Rainbow’ (based on the issue of homosexuality) at this film festival. The department also organises photography competition and exhibition encouraging the students to display their creative skills. Such initiatives do provide opportunities for the creation and transfer of knowledge.

File Description	Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**Response: 2****3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
02	00	00	00	00

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years	
Response: 1.67	
3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years	
Response: 10	
3.3.1.2 Number of teachers recognized as guides during the last five years	
Response: 6	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years											
Response: 0.74											
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.											
<table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>09</td> <td>06</td> <td>17</td> <td>03</td> <td>27</td> </tr> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	09	06	17	03	27
2018-19	2017-18	2016-17	2015-16	2014-15							
09	06	17	03	27							
File Description	Document										
List of research papers by title, author, department, name and year of publication	View Document										

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

It is essential for the students to be aware of the problems and issues in their society. In this case the extension activities conducted in the educational institutions play a crucial role. The NSS unit of Gossner College plays an active role in this direction by conducting various programmes and events from time-to-time. Activities conducted by the NSS unit of the college include:

- **Blood Donation and Health Check-up Camps:** The blood donation camps organized in the college are a chance for the students to be part of a noble cause.
- **Traffic Awareness Programme:** This programme was meant to create awareness among the students about the traffic rules and road safety. The thrust was laid on being disciplined and responsible drivers.
- **Cleanliness Drives (Swachh Bharat Abhiyaan):** Cleanliness is very important in our day-to-day lives. These drives make the students aware of the need for cleanliness for a healthy mind and body. It also sensitises them towards the fact that uncleanliness can cause fatal diseases and many other problems for the society. They also learn that they have an important role in keeping their homes, localities and college clean.
- **Voter Awareness Programme:** This programme was carried under the SVEEP initiative of the Election Commission of India and targeted the new and young voters.
- **Workshop on EVM-VVPATs for the awareness of voters:** This workshop aimed at making the young voters understand how the EVM-VVPATs function. The focus of such voter-friendly initiatives is to make people aware of their voting rights and encourage them to vote.

In addition, the NSS unit of the college also collaborates with the Women's Cell of the college to organize the International Women's Day celebrations. Further, the NSS unit and other students of the college participated in the nationwide 'Run for Unity' event organized by the government. The students of the college had even volunteered and organized a Kerala Flood Relief Programme to raise funds for the cause.

Thus, these initiatives and programmes not only sensitize them to the existing social problems and issues but also give them the opportunity to channelize their efforts for community service. There is no doubt that their participation in these activities enhances their personalities and widens their mental horizon.

File Description	Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach Programmes conducted by the institution through NSS/ NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.) and / or those organised in collaboration with industry, community and NGOs during the last five years.

Response: 19

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	04	02	01	02

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 6.44

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
992	442	400	100	600

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 497

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
244	95	123	16	19

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 2

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The following adequate facilities for teaching-learning are available in Gossner College campus:

Academic activities:

The institute has adequate number of class rooms and laboratories as per norms to continue with any academic activity. Seminar halls, tutorial spaces, laboratories, botanical garden, specialized facilities and equipment for teaching, learning and research etc are available in the college. These are the details of the infrastructure of the institution:

Total Campus Area	15.14 acres.
Total Carpet Area	98,320 Sq. ft.
Total Class Room	45
Built up area in sq. mts.	30480 sqm
Library	01
Laboratories	15
Staff Room	03
Departmental Rooms	11
Main Office	01

Co-curricular activities:

The college has One Seminar and three halls, Two Computers Lab with 90 computers, UPS, Internet and 4 LCD Projectors. Separate Labs for Physics, Chemistry, Zoology, Botany, Geography, Psychology and Anthropology are available. The main Library of the College has good number of text books and reference books which are well arranged on separate shelves. The Library has a reading room with 60 seating capacity.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.

Response:

Facilities for sports:

- The Institute has sports facilities for outdoor games and indoor games like Volleyball, Football, Cricket, Badminton, Table- Tennis, Caroms, Chess, and Judo etc.,
- The Institute playground has an approximate area of 162x95.10 inch and on an average 200-250 students use it daily
- The institution has three halls and one store room.
- There is a provision for Refreshment and Lunch to participants and staffs for various events.
- Winners are felicitated with mementos awards.
- Yoga Center- There is separate yoga hall in the institution.

Facilities for Cultural Activities:

- For encouraging students towards cultural activities, the institute organizes many competitions like dance, song (group and solo), writing, debate, rangoli, flower decoration, poster making, painting etc.
- Refreshment and Lunch is provided to all the participants, students and staffs for various events
- Winners are felicitated in the annual gathering with mementos/ cash awards.
- The college has a big stage of 52'X 26' (approximately) which is well equipped and is used for conducting annual function and various cultural activities.
- The institution also has one auditorium and one conference hall having audio system and fixed LCD with the seating capacity of approximately 300 students and 150 respectively. And the same is used for conducting various cultural programs.
- Also, the students are motivated to participate in cultural events organized by institute every year.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 8

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 40.74

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
150.20	70.97	21.72	00	00

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Library automated using integrated library management system.

Institution has library which need some modification in terms of furniture and some other facilities to make it up to the mark.

At present library is having nearly 35000 plus books which are easily available to the students on their schedule days separately for Arts, Science and Commerce. We have n NLIST Inlibnet , Indian Academy of Science, D.O.A.J and national digital library of India links provided at our website from where the student can login to get books of various subjects as per their need.

Facility of internet computers printers are available for the student in our library we have also taken membership of Spoken Tutorial Software Training (STTP) program founded by NMEICT MHRD Govt. of India by IIT Bombay Computer Skill programing institution.

File Description	Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

6. Remote access to e-resources**E. None of the above****D. Any 1 of the above****C. Any 2 of the above****B. Any 3 of the above****Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 547127.2**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
1145400	901410	190691	250000	248135

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students during the last completed academic year**Response:** 0.33**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 30

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Following are the details of computerized hardware and software available in the institute as ICT resources:

Hardware:

- There are 3 servers
- All computers are in LAN 10/100/1000 Mbps Internet connectivity from leased line from Broadband CT Communication. In Library 10 node are marked for exclusive for Digital Library & Internet Usage.

Licensed Softwares:

Microsoft Campus Agreement

MS-Windows 2010

Server Redhat Linux 7.0

SCO Unix 5.0.6

Oracle 8i

My SQL Visual Studio 6.8

Turbo C++ 4.5 & 3.0

UML - Rational Rose

Auto Cad Design Suite Ultimate 2015-5 Users.

MATLAB 8.2

ANSYS

Open Source S/W Fedora, MySQL, Tomcat Server, Java, JDK7, etc.,

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 78.06

4.3.3 Bandwidth of internet connection in the Institution**E. < 05 MBPS****D. 05 MBPS – 10 MBPS****C. 10 MBPS – 30 MBPS****B. 30 MBPS – 50 MBPS****Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 44.46

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
12.60	10.11	1.90	3.50	11.57

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:**Maintenance and utilization of the Infrastructure Facilities:**

The maintenance and upkeep of the infrastructure facilities are carried out with the support of the heads of All the Departments and various functioning units of the institute are provided with all the required infrastructure facilities like class rooms, seminar halls, faculty rooms, girls waiting halls, laboratories etc.

Maintenance of infrastructure facilities, services and equipment's is done as per following details:

- 1.The infrastructure facilities such as class-rooms, buildings, hostels, green areas, STP/ETP, etc. are maintained by the maintenance department at each campus.
- 2.The institution has power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipments like Generator Sets, General Lighting, Power Distribution System, Solar Panels etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.
- 3.The maintenance of equipments for water pumping plants, sewage, etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.
4. Campus Surveillance Cameras, CCTVs, other security equipments are maintained through IT department by the equipment providers.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 24.8

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2137	2339	2537	1065	1433

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.69

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
60	00	118	84	00

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.54

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	200	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3. Mechanisms for submission of online/offline students' grievances**
4. Timely redressal of the grievances through appropriate committees

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.7

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
30	19	25	12	00

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 3.1

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 78

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT/JAM/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	06	05	00	04

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.**

Response: 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
03	01	00	05	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institution has active participation from the students as they are members of different co-curricular activities and student bodies are responsible under the guidance of faculties to organise different programmes under cultural committee. Every semester has class representative it is their responsibilities regarding student issues that are communicated by them to the departments concern. Students are assigned to coordinate for motivating the students in various programmes like cleaning of campus, speech and debate competition and they are very enthusiastic to participate in blood donation camps under National Social Service (NSS) organised by Red Cross Society of India and Rajendra Institute of Medical Science (RIMS). Students are not representative in any of the decision making bodies as in the Constituent colleges because minority colleges are exempted to have student union and student representation in any of the administrative area.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	20	93	00	00

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Though the institution was established in 1971 it was using the premises of another institution for quite some time therefore, It was not possible to have alumni association. Recently in 2017 alumni body could not be managed properly as the person in charge resigned from his job the reorganisation of alumni was done in November 2018 with very few members. With two (02) rounds of meetings. We started contacting the alumni's and the still the data is in process, we had good response with the cooperation of all the departments but financially we have not received any support from them. They were invited for the various programmes but the response was not encouraging. To overcome this weakness the management is making a plan to give this responsibility to various departments to organise alumni of departments on a unit basis and these various units of department will make alumni of the institution. The department of Botany has already taken initiative in organising the unit of alumni of its department.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

E. <1 Lakhs

D. 1 Lakhs - 3 Lakhs

C. 3 Lakhs - 4 Lakhs

B. 4 Lakhs - 5 Lakhs

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Gossner College Ranchi founded by G.E.L Church of Chhotanagpur and Assam in Nov 1971 is a Christian Minority Institution registered under Society Registration Act XXI. of 1860. Gossner College is affiliated to Ranchi University. Gossner College has been established to render higher education to the students mostly coming from Tribal back ground of Jharkhand and neighbouring states. College being a co-education institution gives equal opportunity to both girls and boys to grow in a very healthy environment in which they can have over all development of Knowledge and personality and the faculties cooperative attitude helps the students to develop moral values, sincerity and responsibility which helps the students to achieve the goals. College gives a platform to the students to expose hidden talents in boys and girls who are introvert.

File Description

Document

Paste link for additional information

[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution does participate in activities and programmes initiated by Ranchi University. The college staff and faculty members actively participate at all levels. In order with the policy of decentralization, representatives from teaching and non-teaching participate in the meetings with governing body, and other committees from time to time. Academic activities are divided in four streams: Science, Arts, Commerce and Vocational. Faculties of Science, Arts and Commerce are headed by their respective Deans and Vocational faculty is headed by the respective co-ordinators. Different departments under a faculty are headed by the Head of the Department. In connection with university NSS is also working in all sphere of areas like sports awareness, women empowerment, tree plantation, swach bharat abhiyan, yoga, blood donation camp, etc with NSS Co-ordinators, Prof. Anita Anju Khess, UNIT-I, Dr. Balbir Kerekta UNIT-II, Dr. S. K. Sinha UNIT-III.

File Description

Document

Paste link for additional information

[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The development plans and strategies are made and very well implemented by the initiative of the Governing Body. As development is an ongoing process so the institution looks further into all the requirements and necessary actions to be taken. Different committees are formed as per the need to take initiative, analyse the matter and implement the decisions. Institution further guides and motivates the departments to work with strategy and achieve the goal in given period of time. For instance auditorium has been constructed in new building of the college. The college is now focussing on office automation and E-library. It will be carrying out more research projects/seminars/workshops/conferences.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Gossner college is administered by its Governing body and the Governing body secretary acts as an administrator for the proper implementation of policies and decisions taken by the governing body. He monitors all administrative functions of the college with the help of the Principal. All appointments, administrative decisions, service rules, etc. need approval of governing body. The authority gives decisions and directions which flows downwards to teaching and non-teaching staff through Principal and Deans of the faculties, whereas accountability flows upward from non-teaching to Dean through Principal to the Governing body. HOD's are monitored by Deans and teaching staff gets direction from the HODs. The line of authority, responsibility and communication flows according to this procedure.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above**Response:** C. 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

Following are the welfare measures provided by the institution for teaching and non-teaching staff:

The college provides financial support for attending conferences and seminars under the budget of faculty development programs. Apart from this there is provision for group insurance, provident fund and retirement benefits for both teaching and non-teaching permanent staff. As far as leave benefits are concerned, college is providing medical and maternity leave as per the UGC and State government provisions. The college also provides special duty leave for conducting practical exams and viva in other colleges and also evaluation of UG and PG exam answer books.

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 0.68**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	00

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 12.43

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	20	06	08	03

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

In our College, staff performance appraisal has been done by keeping personal file of each staff and maintaining its academic growth by filing the monthly report of his/her achievements in attending seminar, workshop, refresher course and different orientations under faculty development programme. In the personal file the college also maintains his contribution in the development of college, his relationship with other staff and students, his accountability for the assigned work, apart from this we have service book duly maintained by office keeps tracks of his financial data, promotion and leave records like medical leave or in case of female, maternity leave. For the purpose of promotion, principal issues confidential appraisal report to the university. In case of any serious misconduct the principal along with the governing body can issue show cause notice and in case of any very serious issue the matter is resolved as per the university rules.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

The college has a separate wing for financial administration which is headed by the college bursar. The financial aspect of college that is income and expenditure is very huge in amount since the number of students is large and same is the teaching and non teaching staff, our budget in crores which is prepared by our head accountant under the guidance of bursar.

All the income and expenditure account has been audited by chartered accountant, since our college is deficit grant college we get grant and we send the utilization certificate duly signed by the auditor. Our college has the provision of internal audit also, which has been done to prepare as a guideline for the budget.

This way the college has very transparent accounting system with proper internal and external audit.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College is a deficit-grant College. We get grants for the payment of 88 teaching staff, but due to long process of approval of new appointments in teaching and non-teaching field and retirement of many teachers, very few teachers are left who get salary from the government. This situation creates problem in payment of salary so it has been solved by the fund received as fees from the students. A big amount is spent for maintenance of infrastructure, science and computer labs etc. We have Wi-Fi campus and computer labs for updated computers, e-class rooms that are coming up by setting more and more projectors and smart class for the better quality of education. We have, on the recommendation of IQAC, renovated girls and boys toilet, rain shelter and are coming up with two new auditoriums, one study room is in the process of completion. These are some highlights where the major funds are spent to upgrade the quality of education and to provide some basic facilities and better environment.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal quality assessment cell was started in our college in 2017 and on its recommendation student grievance cell became active, three complaint boxes are kept where the students can drop their grievances. On the recommendation of IQAC women cell is active now, conducting various programs for the benefit of female students as well as staff. The multi-activity shade is the result of IQAC recommendation. Under the shade students sit and discuss. It is seen that they relax also- this is a free zone area where student can develop their personality and can utilize their free time. IQAC has also recommended to upgrade the library with all the facilities e-resources and e-library.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Since the college is going for the first cycle of grading, there is a lot of scope for improvement in the coming five years. IQAC has vision to increase in the coming 5 year in the field of teaching and learning methodology .

The IQAC has recommended for more smart classes, upgradation of library, making it learning centre, a yoga and meditation centre, gym for student, botanical & medicinal plantation garden with herbal plants, increasing more sports facilities, solar system to reduce the consumption of traditional power, proper management of garbage and disposal of e-garbage, plantation of more fence around the pond along the college boundary wall.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is having program for the promotion of gender equality as college is co-educational and there are ladies teaching and non teaching staff. At present college has a women cell which looks after this issue to maintain a balance, injustice with the female student and as well as female staff working in this college. Women cell time to time conduct women empowerment programmes, seminar and awareness program among the student and teachers. There is a very cordial relationship between male and female students and teaching staff. The management of college at any level does not make any discrimination on the basis of gender and even in the staff there is no discrimination on the basis of gender in rendering facilities to the students and teaching. We have common laboratory, activity area and canteen for girls and boys. This indicates that we at any level don't discriminate on gender issues. This is the result of regular program and promotion of gender equity in this situation.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Facilities in the institute for the management of the degradable and non-degradable waste:

- Solid waste is being dumped in the dustbin which after sorting out the plastics and other non-degradable materials is made to be compost fertilizer, which is used in our garden.
- Liquid waste in the form of chemical is put in the cemented ditch and it evaporates by itself. The protection is there that it should not go and mix with the underground water.
- Biochemical waste is being carried out by municipal corporation which comes regularly.
- As waste recycle system we don't have such recycling.

We do not use any radioactive materials hazardous chemicals

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

College takes proper initiative and efforts to make awareness among the students regarding environment tolerance and harmony to be maintained in society. It makes initiative to counsel the student to maintain the Indian as well as the regional culture and the languages of the mother tongue to be used in daily life communication. In our college there is a separate department of tribal and regional languages such as Mundari, Kurukh, Santhali & Nagpuri. All these departments try to to encourage the students to remain with their culture and study their own regional languages all these department have their own dance group and during the functions perform and present the culture of their community on the stage collages. We have cultural committee to organise different cultural program to encourage and motivate the student communal harmony, peace and unity in the society.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The student and the staff of the college take active part during the national festivals such as independence day, Republic Day, Gandhi Jayanti etc. College also organises its activities of national integration to cultivate the nationalism among the students and staff. For this, cultural committee organised right to vote awareness program, seminars on fundamental rights, and duties, yoga day celebration, oath taking for swachh Bharat Abhiyan and similar motivational programs have being conducted by the college to develop moral values, awareness of fundamental rights and duties to make the student an employed and a better responsible citizen of the country.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

College women cell and culture committee in joint venture organises international women's day, yoga day, right to vote awareness program, oath taking for swachh Bharat abhiyan, 15 August national independence day celebration, 26 January Republic day, 2nd October Gandhi jayanti and other important National and international events are being celebrated in the college to make awareness among the students. The Hindi department organises special Hindi diwas and birth anniversary of eminent Hindi literature writers seminar and different competitions have been held to show the national unity and integrity, depicting it in paintings on earth environment day. Botany department conducts exhibition and workshop.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practices 1

Title: Moral and Character building Education

Objective: To boost up moral values for character building.

The context: The present society is suffering with shortage of moral values and culture. With this context institution is conducting moral science classes on every Thursday with students in the college campus, so that these value can develop moral values of student to make a society a better place to live. Moral values will help to build a better character of having tolerance among the youth as the present situation the society lacs tolerance especially among the youth.

The Practice: The moral science class is conducted in the college on every Thursday to create awareness among the students to understand the moral values of the life and how it helps in building a good

character. College runs in two shifts from morning to evening . 11 o'clock is the peak time when morning shift ends and second shift starts with a time gap of half an hour. All students are being collected in front of the stage in open area with public address system class is been conducted and the number comes around 800 to 1000. This is the tradition of our college since the establishment of college and in a regular basis we are maintaining it. Gathering of students and teachers is mandatory the speaker is generally senior college teacher or sometime we invite social workers and administrator also to address the students. The topic usually focus on moral and ethical values, factors to determine good character and bring changes in the present scenario of our society which lacks tolerance and understanding peaceful coexistence. This gives an opportunity to students also to share the stage and address some incident from the slice of their life, this motivates the student to learn new things and implemented in their day to day life even the staff member also benefit with this motivational speeches spoken this moral science class. This becomes motivational class also, because students are also awarded in this by any competition in academic or in culture activities. This unique tradition of moral science class makes our college different from other colleges which can be easily identified by the personalities, behaviour and attitude of our students.

Evidence of success: Our moral teaching and character building motivational guidance help the students to become a good citizen of a country and as well as of the society. This process of transformation does not take place in months rather it takes years to reform and mould them towards becoming a better human being. This can be observed during interaction with them in the class or organising any event, cultural program, cleaning the campus or when they celebrate Teacher's day the respect and love shown by them really makes us proud that by educating them the moral and ethics of life made a Deep impact on their personality, attitude and behaviour.

Problems Encountered and Resources Required: It is noted that even counseling the students with all moral values, giving opportunity to develop their personality and motivate them to practice the moral values in their day to day life, situation comes in the campus itself when the attitude and behaviour of students cannot be acceptable in any manner, matter of indiscipline occurs during any cultural program, outsiders or sometime our own student start unacceptable activities, students also volunteering, organizing and in-charge of maintaining discipline start indecent activities among themselves. To overcome this situation our vigilant staff control and restrain them from doing any misconduct and indiscipline activity. Anti-ragging committee members are also vigilant when newly admitted student enter the college.

Resource required: Resources for this best practices are our faculty members, eminent social workers, our pass out students and administrators from local administration. They come as resource person to motivate and guide the students.

Best practices: 2

Title: Polythene free campus with go green objective

Polythene in any form is not permitted to be used and thrown inside the campus. Students have been aware for not using plastic bags and known recycle plastics inside the campus. Our NSS wing in regular basis conduct awareness program among the students, the hazards of using polythene which are non-degradable and how it is damaging and polluting our soil. The use of plastic has now reached to water bodies to pollute the drinking water. More stress is given on making the campus green with the theme of go green plantation of tree maintenance of garden are the regular practice under the NSS wing of our college.

Objective of the practice:-

The present problem is that the world is facing is pollution by polythene. Even the areas like Mount Everest and North pole has become a dumping yard by the visitors. The plastic and polythene materials which is affecting the environment and side by side it is polluting the soil its productivity and the water also which we drink. The worst part is animal like cows eat polythene and innocent animals are dying. This is very heartbreaking. No polythene and go green concept tries to help not only to protect our environment but also the innocent animals which are unknowingly consuming it and dying. With this basic concept students are being motivated, guided and awaken for not using polythene and making the surrounding more green by plantation of more and more plants.

The Practice:- With the above objective institution is rendering special drives for making the students aware with this global issue of using polythenes in day to day life and the hazards which is created due to this by pollution of soil, making it less productive, polluting the drinking water which is showing adverse effect on human health, increase and different dangerous diseases out of which some are incurable. The institution also tries to make them understand the importance of plants in our day to day life with the theme of 'say no to polythene' and 'go green' make them understand the disadvantages of polythene and importance of plants and trees in human life. The lead role in making awareness among the student is made by Botany department and NSS wing. Tree plantation and camp screening program is conducted by them in regular basis our campus is surrounded by green trees. Small garden, small field and behind the college building a big pond which is our water harvesting source makes campus full of green trees even during summer, this gives a very positive impact upon the students in maintaining the surrounding protecting the trees, making the campus polythene free, the result of different programs and workshops makes students conscious and vigilant by keeping the campus polythene free and protecting the green trees of the college. To encourage the students painting competition, speech competition and photography competition encourage them to love the nature and greenery and develop of feeling of protecting them to make this world a better place of living . This little effort by our college is contributing to maintain the ecosystem favourable for mankind and preserving it for the coming generation.

Evidence of success:- The impact of this 'say no to plastic' and 'go green' really motivated the students to not only think about maintaining the campus polythene free and maintaining the campus green as far as possible by checking and counselling each other about the adverse effect of using polythene and importance of keeping the campus clean. They are actively participate in environment awareness programs workshops and various competitions shows the awareness, interest and importance of making the environment polythene free and green. Active NSS and Botany department encourage students to participate and organizes awareness program and motivate them to practice at in their day to day life also.

Problems Encountered and Resources Required :- Institution faces problems when the students of other colleges or outsiders comes to college to give exams, even sometime visitors also bring plastic materials like disposable glasses, plastic bags inside the campus and throw them in the campus instead of dustbin, which makes the place unclean. A special drive of campus cleaning is conducted by our NSS wing. Our campus is also tobacco free campus. But after keeping all precautions student spit in green places makes us difficult to identify them. For these problems we have put sign boards for outside students and visitors. In moral science class we counsel our student the ill effect of all these toxic materials. This helps in maintaining the campus clean and restrict them for using toxic materials. For outside students we announce not to make campus unclean. Our vigilant security guards also help us by checking the students and visitors not to use tobacco, plastic materials inside the campus and use dustbins for the disposal of garbage. Sometimes the problem is resolved by discipline committee, Deans and senior professor.

Resources required:- Jharkhand forest department for samplings of different plants and local nursery for flowers. Sometimes local Government agency also donate.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution was established in 1971. Being a minority institution its objective is to give good education to the minority class. Jharkhand and the area of Chotanagpur is inhabited by tribal population with inadequate facility of education in their area, Ranchi being the capital gives proper education facility to the marginalised social and economic backward class and the scheduled tribes and scheduled caste community.

The institution has made the admission policy in order to give preference to economically backward class and financially poor section of the society apart from this the selection procedure is in such a way that we blend the student strength in such a way that those student who qualified minimum percentage of marks as per UGC norms can get the admission and the student who secure high percentage also been admitted. This blend of student motivate weaker student to perform better. This has been observed that student who are weak perform better and better as they proceed to get the degree. This was the vision of the college to bring forward the weaker section of the society in the academic field so that they can stand in front line to face the competition with other students can be easily assessed. The development of student in academics by looking at the results of our college which is very motivating for the Teachers by looking at the growth of the student.

We have open session and office hours in which teacher and student interaction take place and doubts are being cleared by the faculties. This helps the slow learners to come forward and themselves with the fast learners they are encouraged by the faculties to do more better and if possible choose a career in academics they are also been given a chance to present paper to express themselves.

In the field of Vocational studies most stress are being given for practical knowledge in bachelor of business administration. Students are sent for industrial visit. In BCA & IT programming and project works are given. Mass-communication and video production department also do practical training to become master of the trades.

The college pertain the education to make the students achieve the success to give them guidance for setting up there objective in life and practical training to face the challenges of the world. Situation with the help of government assistance give soft skill training to student. The motto of 'make in India' and 'startup India' to make them independent to start their own business and enterprises. This is a recent objective forwarded by the government of India it will take little time to get the positive result.

Our institution on the one hand give full time education to all the community of the society but still there are some section of the society due to their economic condition they cannot spare time to attend the class in regular basis. Students we have got study Centre of Indira Gandhi National open University this is very much in demand in our region. At present in this distance course we have post graduation in 3 subjects with 700 students and in undergraduate we have 8 subjects having 2500 student. Some of our faculties are helping to run the centre as coordinator and assistant coordinator they also motivate the students to join these courses if they are working or they are not able to join the college with regular classes. This facility attracts the students as they can complete the degree course in three years as per their convenience and appear in the exams in part-wise.

Institution is dedicated to give basic facility all the students. Whatever is need of hour is to develop their personality and to achieve the desired goal of life faculties, college management are standing behind them to support to become a good citizen of the country and contribute for the national development and a much better way.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College had more than 50% percent students coming from tribal background. Jharkhand is a state with almost 27 % of tribal population. Students coming from such communities are highly talented in folk culture. The college has the distinction of preserving the local tribal culture by giving due importance to its dance and music since its inception in 1971.

There are three departments of tribal languages namely Santhali, Mundari and Kurukh with qualified and efficient faculty members.

In addition to above mentioned features the college has an amphitheatre with a capacity of more than 2000 spectators. The stage has a backdrop of green lined up trees as such it creates an ambience of forest.

The stage has an imposing structure of the college building specially designed by an internationally acclaimed American architect thus there is the presence of both rural and most modern atmosphere.

The college has a large pond by its side which is garlanded with palm trees.

The college always has had privilege of having extremely talented sport person. To name some stars M.S. Dhoni, Ashunta Lakra, Sumrai Tete.

Concluding Remarks :

To provide correct information about the institution and be ready for improvement in the areas that need more attention. The curriculum planning and delivery system could be improved by making it more time- managed and regular sessions of Faculty Development Programmes especially pertaining to pedagogy.

Workshops, seminars, symposiums and guest lectures by eminent personalities will help in the improvement of teaching methodologies. The research content of the faculty and students and students can be improved by enriching the library and facilitating internet access on the campus. Announcing incentives for best research works could also inspire and motivate the teaching faculty and students. Making the students develop critical thinking and improving their communication skills would be some of the innovative methods for betterment of the institution in general.

The Students can be made to practice Meditation and Yoga for mind and health maintenance. Besides being strong academically our students may be given lesson on human values through Moral Science classes so that they become good human beings.

More encouragement should be given as far as student's inherent qualities can be sharpened through inter class competitions such as quiz, debates, group discussions, essay competitions etc.